

Agenda Item

[Empty box for agenda item]

Create a staff development plan.

6

Agenda Item

[Empty box for agenda item]

Two of our employees went out for drinks on the weekend and since then they have been cold with one another and non-communicative.

5

Agenda Item

[Empty box for agenda item]

We have just secured a valuable contract which, if we perform well, could net record profits for our team but it might mean some staff doing overtime this month.

7

Agenda Item

[Empty box for agenda item]

Conduct a review of all staff responsibilities.

6

Agenda Item

[Empty box for agenda item]

There has been a social media discussion going on this week about one of the managers in the team which has included both positive and negative comments from some staff.

8

Agenda Item

[Empty box for agenda item]

Some of the staff held a small birthday celebration for one staff member but another staff member the previous week had no recognition for their birthday.

3

Agenda Item

[Empty box for agenda item]

A few of our staff have begun getting together for a monthly poker night and one of them has been heard bragging about how much money they took from the others in their most recent game.

4

Agenda Item

[Empty box for agenda item]

One of our employees has recently lost a family member and they have understandably been less productive at work for the last month. We may need to support them to return to their full capacity.

6

Agenda Item

[Empty box for agenda item]

Someone is stealing stationery!

9